



**COMMONWEALTH OF PENNSYLVANIA**  
Human Relations Commission  
333 Market Street, 8th Floor  
Harrisburg, PA 17101-2210  
(717) 787-4410 voice  
(717) 787-7279 TTY  
[www.phrc.state.pa.us](http://www.phrc.state.pa.us)

August 14, 2017

Nancy E Lewen  
3342 West 12th Street  
Erie PA 16505

RE: Nancy E Lewen v PENNSYLVANIA DEPARTMENT OF MILITARY & VETERANS AFFAIRS  
Case No. 201700556

Dear Nancy E Lewen:

It has been one year since you filed your complaint with the Pennsylvania Human Relations Commission (PHRC). As you are aware, the U.S. Equal Employment Opportunity Commission (EEOC) has docketed and is processing your complaint. The PHRC has been holding your complaint in abeyance pending the completion of EEOC's processing of your case.

You elected to have EEOC conduct the investigation and filed your complaint with PHRC to preserve your rights under state law. Because it is more than one year since you filed your complaint with PHRC, you now have the right to file a complaint in the appropriate Pennsylvania court of common pleas. This right is provided under Section 12(c) of the Pennsylvania Human Relations Act (PHRA), 43 P.S. Subsection 962(c). Please be advised that you are not required to file such an action in state court. If you believe that you might want to take your case to state court, we suggest that you consult a private attorney, so that your attorney may weigh the benefits of filing in state court.

It is the PHRC's intention to close your case based on the accrual of the right to file in state court and the continued assumption of investigative jurisdiction by EEOC unless you advise us that you want PHRC to keep your case open. If you do not contact PHRC in writing within 30 days of the date of this letter and request PHRC to keep your case open, it will be assumed that you want EEOC to continue to process your case and PHRC will close your case administratively.

Should you file a complaint in State Court, you are required by Section 12(c)(2) of the PHRA to serve the PHRC with a copy of the Court complaint. This copy must be served on PHRC at the same time you file it in Court. The copy is to be sent to: Chief Counsel, at the above listed address.

Sincerely,

Director of Enforcement

Exhibit  
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